



Here2Care

APPLICATION FOR EMPLOYMENT

NAME:

ADDRESS:

POST CODE:

DAYTIME TELEPHONE:

MOBILE PHONE NUMBER:

DATE OF BIRTH:

NATIONAL INSURANCE NUMBER:

POSITION APPLIED FOR:

DRIVERS YES/ NO

CURRENT ENDORSEMENTS YES/ NO

CAR OWNER YES/ NO

SCHOOLS ATTENDED

FROM - TO

EXAMS AND GRADES ACHIEVED

EXPERIENCE AND QUALIFICATIONS

Please Include any voluntary work that you feel would be relevant to your application.

EMPLOYMENT HISTORY: This must be fully inclusive including details of all gaps in employment with a detailed explanation. (Please use other sheet if necessary)

EMPLOYER NAME AND ADDRESS INCLUDING POST CODE	DATE FROM	DATE TO	REASON FOR LEAVING

REFERENCES: Please provide two employment references one being your most recent. If for any reason you cannot supply two employment referees we will accept character references but these must not be friends or family.

Name: Address: Post Code: Email: Telephone NO: Relationship to Applicant:	Name: Address: Post Code: Email: Telephone NO: Relationship to Applicant:
Are you registered Disabled Yes/ No	

Hours available/ flexibility: please tick relevant boxes for times you are available to work.

SHIFT	Time	MON	TUE	WED	THU	FRI	SAT	SUN
Morning	07.00-11.00							
Lunch Time	11.00-14.00							
Evening	14.00-18.00							
Bed Time	18.00-22.00							

CRIMINAL CONVICTIONS

I HEREBY DECLARE AND PRESENT THAT, SAVE AS DISCLOSED, I HAVE NOT AT ANY TIME WITHIN THE UNITED KINGDOM, THE ISLE OF MAN, THE CHANNEL ISLAND, OR ELSEWHERE BEEN CAUTIONED OR BEEN FOUND GUILTY BY A COURT OF ANY OFFENCE, NOR BOUND OVER, NOR PLACED ON PROBATION OR DISCHARGED EITHER CONDITIONALLY OR ABSOLUTELY IN RELATION TO SUCH OFFENCES

DECLARATION OF SPENT/UNSPENT CAUTIONS/CONVICTIONS

I understand that because my work with Here2Care involves working with vulnerable people I am under obligation to disclose all cautions and convictions regardless of how long ago they occurred. I also understand that failure to disclose the matters required in this declaration will result in the immediate termination of your employment with Here2Care. This is exempt of the rehabilitation of offenders act 1974.

I consent for Here2care to take up necessary checks on the declaration of the above.

Signature:

Date:

HERE2CARE EQUAL OPPORTUNITIES MONITORING

CONFIDENTIAL

We at Here2care aim to be an equal opportunity employer and select staff solely on merit irrespective of race, sex, marital status, disability etc.
In order to monitor the effectiveness of our policy, we request that all applications provide the following information by circling the appropriate option.
All information will be held in the strictest confidence and will not affect your application.

Name:

Post Applied for:

I would describe my ethnic origin as, please circle.

White	Indian	Pakistani	Bangladeshi
Chinese	Black African	Black Caribbean	Black Other

My sex is

Male	Female
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My marital status is, please circle.

Married	Single
Divorced	Partner

I am

Able –bodied	Disabled
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